

Roecliffe and Westwick Parish Council

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Minutes of the Regular Meeting of the Parish Council held on Monday 27th November 2017 at 7.00pm Roecliffe CE Primary School, Roecliffe

(2017 – 048) Parish Councillors present at the meeting were Cllr Dave Siswick (Chairman), Cllr John Newberry (Vice Chairman), Cllr Jim Bolland, Cllr Scott Green, Cllr Joyce Reeve and Cllr Stuart Varley.

(2017 – 049) Also present were David Taylor - Clerk, there was one member of the public.

(2017 – 050) No Apologies were received

(2017 – 051) No Declarations of Interest were received and therefore no Applications for Dispensation were required.

(2017 – 052) It was **resolved** that the minutes of the meeting on 26th September 2017 were a true and correct record. The Chairman signed them accordingly.

(2017 – 053) Council received a report concerning a meeting of the Neighbourhood Plan Steering Committee (the Committee) held on Thursday 23rd November 2017 at Cllr Siswick's house. In attendance was Mr David Gluck, Executive Officer with Tadcaster and Rural, Tadcaster. He gave a presentation on how his company would be able to guide the Committee through the remainder of the process in order to get the village plan ready for the referendum stage.

- a. He is already giving guidance to Knaresborough Town Council with their Neighbourhood Plan.
- b. Mr. Gluck had submitted a written programme to the Committee detailing the broad steps of the route, through which he would assist.
- c. He also submitted his Fee Proposal. This is approximately £1000 more than the grant secured so far from Locality.
- d. The shortfall in funding was not seen as an issue; any monies already received, but not spent before March, will have to be returned. However, it was felt that further money would be available after that time for the outstanding work.
- e. It was suggested that the project could be completed in about a further twelve months.
- f. When Mr Gluck had left the meeting it was unanimously agreed that the Committee were confident that Mr. Gluck could do the job required. It was agreed that a recommendation should be made to the Parish Council that he should be engaged.
- g. It was resolved by the Parish Council that contact should be made with Mr Gluck and upon agreeing his terms of reference and proposed fees, he should be engaged. This should happen as soon as possible in order to make use of as much of the funding already secured.
- h. In addition contact should be made with Locality in order to appraise them of the situation and seek guidance regarding future funding.

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- i. It was further resolved that a news update should be posted on the village notice board in order to keep villagers apprised of progress with the Neighbourhood Plan.

(2017 – 054) It was **reported** to the Parish Council that there are no Commuted Sums accrued to the Parish. It was further **resolved** that the position with Minskip Village Hall Commuted Sums should be clarified.

(2017 – 055) It was **reported** to the Parish Council that there had been a meeting at Roecliffe Common with a Contractor (DTMS Ltd) in order to secure a quotation for the work required to refurbish the area. It was noted that the quote was in itself acceptable and that work carried out by the firm in Boroughbridge was of a very good standard. It was agreed that at least one other quote should be secured (another firm had declined to quote for the work). The Clerk shall invite a firm already suggested for a quote and Cllr Seswick will also do the same with a reputable firm he knows of.

(2017 – 056) The question of Community Speed Watch was **discussed**. It was **reported** that following a conversation with a local Parish Council Chairman who has set up such a scheme, it is not a straight forward process and the unintended consequences could be undesirable for the village. The villages that the Council are aware of are ones where there is a busy main road passing through. This is not the case with Roecliffe.

It was resolved that Cllr Green should speak with the School Headteacher and try to find a solution to speeding vehicles on the school run. It was also resolved that the Parish Council await the HGV signs before further action is contemplated.

(2017 – 057) The question of the village website was **discussed**. Cllr Seswick acknowledged the hard work put into the website so far by Richard Booth. He also pointed out that the website was not presently kept up to date. It was further noted that the website was required in order that the Parish Council can fulfil its legal obligations under the Transparency Code.

It was resolved that a specification should be written and options explored for the ongoing management of the website.

Cllr Green will speak with the School Headteacher and explore the possibility of the website becoming a school project in order to give pupils practical IT experience.

(2017 – 058) It was **resolved** that Cllr Varley should liaise with Farm & Land Services Ltd regarding the grass cutting in the village for the forthcoming year. **Clerk to pass on contact details.**

(2017 - 059) It was **noted** that Reed Boardall carry out a litter picking session on a monthly basis and that Payne's Dairies Ltd carry out a session every week. It was **resolved** that a letter should be drafted and sent to Payne's Dairies regarding speeding, litter and fouling in the locality.

(2017 – 060) It was **resolved** that the hedge and vegetation growth that impedes the Bar Lane pavement should be reported to Area 6 via the Parish Portal. Mention should be made of children and disabled people who are dependent on this pavement.

(2017 – 061) It was **resolved** to write to NYCC and remind them that the HGV signs have not yet been installed and that they have been paid for.

(2017 – 062) It was **resolved** that the cost of refurbishing the notice board should be met from the forthcoming precept. Cllr Bolland will enquire with a firm in Boroughbridge regarding the work required and the cost.

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(2017 – 063) It was **reported** that the Neighbourhood Watch Scheme in the village stopped approximately 8 years ago. It was **resolved** that Cllr Varley should reinvigorate the scheme.

(2017 – 064) Cllrs Newberry and Green **confirmed** that they had recently attended courses on the subject of an Emergency and Resilience plan for the community. They will continue to work on the project and consult other Parishes. Concern was expressed regarding the possibility of power failures and the effect on the older members of the community. Perhaps a cascade notification system could be set up.

(2017 – 065) It was **reported** that as yet no planning application had been submitted to HBC and it is unlikely that one will be made before Christmas. Questions were raised as to where the local tax revenue would be sent – HBC, NYCC or Central Govt.

(2017 – 066) It was **reported** that according to Yorkshire Water, the sewage system for the area was now at capacity.

(2017 – 067) There were no outstanding planning applications to be considered.

(2017 – 068) The following planning notices were **received** and **noted**:-

- a. Planning enforcement notice 17-00598-PR15
- b. Decision Notification - 17-03856-FUL - Church Garth.

(2017 – 069) The following items were **approved** for payment:

- c. Clerk's salary for October
- d. Clerks expenses
- e. HMRC payments for October

(2017 – 070) Correspondence from the YLCA regarding the forthcoming years membership fees was **received** and **noted**.

(2017 – 046) There were no items to be considered at the next meeting forthcoming from Councillors.

(2017 – 047) It was confirmed that the next **meetings of the Parish Council** would be on:-

- Monday 18th December 2017 at 5.00pm – please note new date and time.
- Monday 9th April 2018 at 7.00pm, to include the Annual Roecliffe Parish Meeting
- Local Elections are due to take place in May 2018.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Dave Siswick, Chairman

Date: