

ROECLIFFE AND WESTWICK PARISH COUNCIL

Minutes of Roecliffe and Westwick Parish Council Annual Meeting held on 20th September 2018 in Roecliffe School Hall at 7.00pm

Attendees: Cllr J Bolland (Chair), Cllr J Tulip, Cllr S Varley, Cllr N Baird, District Cllr N Brown, County Cllr R Windass and one member of the public.

1. **Apologies for absence**
Cllr J Newberry, Cllr J Reeves
2. **Declaration of Interest under the council's Code of Conduct or member's Register of Interests.**

None Received.
3. **To confirm the minutes of meeting held on 14th May 2018 as a true and correct record.**

These were accepted as a true correct record and were signed by the Chairman.
4. **To Receive County Councillor's and District Councillor's Reports.**

County Councillor Robert Windass

County Councillor Windass started by telling us that there are great concerns over the amount of money spent on Social Services both adult and young people. It is over budget and is currently being met from reserves. The problem needs to be addressed nationally. Special Education Needs for over 16s and in further education are now paying their own transport costs and these being implemented after consultation.

The roads took a battering last winter and much work has been done with surface dressing to repair. Generally the roads are in a better state than this time last year but the money is not there for perfect roads. The matter of the poor state of Roecliffe Lane was raised with Councillor Windass. He agreed and has indeed raised it but it does not meet the required criteria for repair. Item 12 on the agenda (HGV Signage) was also raised and its lack of effect in Roecliffe. There has been some improvement noted in Boroughbridge but there are still HGVs ignoring the new signs. The police do not consider it their job and can do nothing if a vehicle is parked up for the night. A vehicle would have to be in the process of parking for the police to take action. A suggestion was made to write to the companies of the repeat offenders and to speak to Trading Standards, although Robert Windass thought they had little money to help! Vigilantes were not advised as BTC have found aggression..

The Ofsted report for Child and Young services in North Yorkshire is outstanding.

District Councillor Nick Brown

District Councillor Brown started by praising the good community spirit which exists in Roecliffe & Westwick and is looking forward to serving the district for another 4 years. There have been major changes in local finances in the last 10 years as less funding is received from government. Nevertheless, he is committed to ensuring that Council Tax payers still receive value for their money. The Local Plan has been submitted, and can be viewed in Boroughbridge Library, and he was pleased to report that there

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are major changes in the Planning Department at HBC with Gary Bell standing down and a new chief to be appointed. There is now a more customer driven approach being implemented. With regard to local issues, he suggested meeting with Reed Boardall to discuss the continuing problem with HGVs in Roecliffe. Jim Bolland to make an appointment.

As far as the extension to Roecliffe Park, he referred to the solicitor's findings last time which said it was not legal to extend the Park.

Crime rates are low but he stressed the need to not be complacent. A new application has been made for services at Kirby Hill and also for Baldersby and Catterick. He recommended the Parish Council respond to the latest application. Discussions continue with Yorkshire Water about the sewage and lack of investment. New houses continue to add to the problem although it was mentioned that two new houses in Roecliffe have septic tanks.

Action: Parish Council

5. To Receive Parish Clerk's Report

The Parish Clerk reported she had attended a GDPR training course and reminded the council of its continuing obligation to protect personal data. Also the YLCA meeting on 1st October 2018 in Jubilee Room, St James Square, Boroughbridge which Councillor Newberry will attend.

6. Finance

- 6.1 To approve the Year End Accounts. This was circulated during the meeting and is attached as **Appendix A**. Councillors to study this and comment during following week.
- 6.2 To approve the Income and Expenditure for the period 09/05/16 – 20/09/18 and Bank Reconciliation. This was also circulated during the meeting and is attached as **Appendix B**
- 6.3 The following cheque was authorised
 - 6.3.1 Clerks Expenses: £10.54 (stamps and postage)

7. Planning

Councillor Newberry submitted a planning update to the meeting. This is attached as **APPENDIX C**

8. Village Green

The Chairman raised the state of the village green last winter/spring when it was so wet and verges were churned up and in fact some village green lost with heavy vehicles tearing the edges away. It was suggested that existing signs should be replaced with new ones, and at the next meeting to consider putting wood posts at strategic points around the green. These are used in the New Forest, and Highways approve their use. We would need to include the cost in next year's precept. Funds will need to be allocated in next precept for either option.

9. Tree Maintenance

The Village Fund has kindly agreed to fund the replacement of lost trees. It has been proposed that a flowering cherry tree be placed outside Tithe House. The Village Fund can also donate a walnut tree but it will need a metal guard around it. It was suggested this was not appropriate on the part of the village green where the children play. Councillor Stuart Varley will meet with tree expert Alan Gilleard from HBC to discuss his recommendations for new trees and their best location. Councillor Varley

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to also meet with Alisdair Downie to discuss the 'lifting of trees' so that the grass cutters can safely mow underneath the tree umbrella.

Action: Councillor Varley

10. Maintenance of the Village Telephone Kiosk (library).

The location of the Village Telephone Kiosk is causing impaired visibility to drivers trying to leave their properties. This is due to some of the glass panels being replaced with poly carbon which have become opaque and do not offer any visibility through the kiosk. Also at this time of year there is condensation on the glass so replacing the poly carbon with glass will not necessarily solve the problem. The kiosk is also in need of some attention to its structure and various options were prepared by Councillor Newberry. It was decided to canvas the parish for their opinions and also to contact other Parish Councils for their experiences and suggestions for maintaining telephone kiosks. This topic to be discussed further at our next P.C. meeting.

Action: Councillor Bolland to canvas and The Clerk to email other Councils

11. Neighbourhood Plan Update

The plan is now complete and with HBC for their comments. A final draft is timetabled for the end of October with Consultation completed by HBC by the end of December

12. Effectiveness of New HGV Signage

No improvements have been noticed by residents living around Bar Lane. As mentioned earlier, Boroughbridge Parish Council are monitoring their situation and Langthorpe Parish Council are trying Trading Standards to help with implementation. The signage is not very clear and the Parish Council will approach Highways to ask if visibility can be improved by moving the signs to the village side of the A1M bridge.. Parking of HGV's overnight is a countrywide problem. P.C. Jan Powell was asked to attend this meeting but gave his apologies.

13. Litter at Volvo

There is a continuing problem with litter from Payne Diaries, particularly blue hairnets. There was a regular litter pick organised every week but this seems to have dried up.

Action: Councillor Baird to speak to Payne Diaries and to review the Volvo situation..

14. Website

It was agreed to give this more thought and for it to be fully discussed at the next Parish Council Meeting in November.

15. Correspondence

None received

16. Date of Next Meeting

Monday 26th November 2018 at 7pm. Roecliffe School Hall.
The meeting finished at 8.45pm

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Appendix A

Income & Expenditure & Bank Reconciliation for Period 01/04/17 – 31/03/18

	Date Banked	Number	Income	Expenditure	Total
Precept	28/04/17		£1,581.00		
Trans Fund	07/09/17		£1,749.07		
Precept	29/09/17		£1,581.00		
Wayleave	02/11/17		£10.35		
GroundworkUK	06/11/17		£4,818.00		
HMRC	22/03/17		£635.00		
Total					£10,374.42
Clerk's Salary	01/04/17	S/O		£114.12	
Roecliffe School	03/04/17	601		£65.00	
HMRC	06/04/17	S/O		£29.40	
NYCC	28/04/17	598		£2,500.00	
					£2,708.52
Clerk's Salary	02/05/17	S/O		£117.60	
HMRC	02/05/17	S/O		£29.40	
Aon Insurance	15/05/17	100602		£391.25	
Bamed and Associates	17/05/17	100603		£300.00	
Richard Booth	18/05/17	100604		£162.71	
					£1,000.96
HBC	19/09/17	100606		£554.00	
Farm & Land	20/09/17	100605		£324.00	
					£878.00
Clerk's Salary & Expenses	31/10/17	100607		£558.01	
Clerk's Salary	31/10/17	100609		£318.50	
					£876.51
HMRC	20/11/17	100608		£134.40	
					£134.40
R&W Neighbourhood Plan	21/12/17	100614		£4818.00	
Euraudit	22/12/17	100611		£12.00	
Farm & Land	22/12/17	100612		£229.20	
Clerk's Salary	28/12/17	100610		£184.10	
Clerk's Exp	28/12/17	100613		£135.78	
					£561.08
JC Trees	19/01/18	100616		£2,390.40	
YLCA advert	31/01/18	100615		£15.00	
					£2,405.40
Plan Ahead Co	06/02/18	100617		£450.00	
Keith Pettitt	07/02/18	100619		£100.00	
Plan Ahead Co	08/02/18	100618		£904.00	
					£1,454.00
Clerk's Salary	05/03/18	100620		£122.27	

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YLCA training	07/03/18	100621		£115.00	
HMRC	12/03/18	100622		£30.40	
YLCA Member	28/03/18	100624		£121.00	
					£388.67
Total					£10,407.54
Closing Balance per Community Account					£6,862.71
Closing Balance per Business Manager Account					£1,248.64
Total Funds					£8,111.35

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Appendix B

Income & Expenditure & Bank Reconciliation for Period 09/05/18 – 18/09/18

	Date Banked	Number	Income	Expenditure	Total
VAT	04/06/18		£193.25		
Interest	31/05/18		£0.22		
Interest	07/09/18		£0.27		
Total					£193.74
Clerk's Salary + expenses	17/05/18	100630		£233.71	
Laptop	18/05/18	100631		£575.00	
BHIB (insurance)	04/06/18	100635		£348.00	
Farm & Land	05/06/18	100633		£196.80	
Clerk's Salary	06/06/18	100634		£142.67	
Euraudit	07/06/18	100632		£48.00	
CPRE	12/06/18	100629		£36.00	
Clerk's Salary	11/07/18	100638		£142.67	
YLCA (GDPR course)	25/07/18	100637		£45.00	
Total					£1767.85
Closing Balance per Community Account					£2,503.85
Closing Balance per Business Manager Account					£1,249.71
Total Funds					£3,753.56

Note: Cheques not processed/to be signed at meeting:

Farm & Land Services Ltd £283.20
 Clerks Salary July £142.67)
 Clerks Salary August £142.67) one cheque £325.34
 Clerks ¼ expenses £40.00)
 Euraudit £36.00
 Roecliffe CE School £65.00
 Clerk Postage expenses £10.54

Total: £729.04

Total Funds after cheques signing: £3024.52
Next Precept Payment due 26/09/18 - £3154.00

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APPENDIX C

Planning Applications dealt with since the last Roecliffe PC meeting

Case 18/01469/FULMAJ

Erection of two linked agricultural buildings for free range egg production and associated feed bins at Westwick Hall Farm, Westwick, YO51 9NH
Roecliffe PC presented objections, and although HBC Planning Department did approve the application, our submission to prevent construction traffic and subsequent feed lorries passing through the village between the hours of 8.30 and 9.15 am and 3.10 and 4.00pm was included in the conditions of approval.

Case 18/01684/FUL

Demolition of conservatory and detached garage, erection of single storey extension, erection of detached garage at St Marys Cottage, Roecliffe Village, YO51 9LY
Roecliffe PC had no objections, and approved by HBC Planning Department.

Case 18/02216/FULMAJ

Land to west of Roecliffe Park, siting of 14 residential caravans, formation of access and landscaping.
Roecliffe PC presented objections, and the application is to be decided either by delegated powers on 18 th September or referred to full Planning Committee for later decision.

Case 18/02845/FUL

Erection of two storey and single storey extension, conversion of loft, alterations to fenestration, erection of fence, and formation of patio, at Forge House, Roecliffe Village YO51 9LY
Roecliffe PC had no objections, and approved by HBC Planning Department

Case 18/02867/TPO

Lateral reduction and crown thin of oak tree within TPO 10/2001 at Appletree Grange, Roecliffe, York.
Roecliffe PC had no objections, and approved by HBC Planning Department.

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