

## ROECLIFFE AND WESTWICK PARISH COUNCIL

### Minutes of Roecliffe and Westwick Parish Council Meeting held on Thursday 9<sup>th</sup> February 2017 in Roecliffe School Hall at 7.00pm

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**1 Members Present**

Cllr J Bolland (Chair), Cllr D Siswick, Cllr D Bishop, Cllr J Newberry, Cllr J Reeve, Cllr S Varley and County Cllr Windass.

**2 To receive apologies for absence**

Apologies had been received from Cllr Green and District Cllr Brown.

**3 Declarations of interest**

There were none stated.

**4 The minutes of the previous meeting held on Thursday 24<sup>th</sup> November 2016**

These were accepted unanimously as a true correct record and were signed by the Chairman: Proposed Cllr Newberry, seconded Cllr Bishop.

**5 Clerk's Report**

This is included in Appendix A.

**6 Finance Report.**

This is attached as Appendix B. It was proposed by Cllr Siswick and seconded by Cllr Varley and approved unanimously.

It was proposed by Cllr Newberry and seconded by Cllr Bishop that we continue our membership of CPRE (Campaign to Protect Rural England) and a cheque for £36 was unanimously approved.

The Parish Council was pleased to learn that John Mitchell had agreed to perform the duties of Internal Auditor for the current financial year.

**7 Correspondence**

- Cllr Bishop would attend the YLCA Meeting on 20<sup>th</sup> February.
- The Parish Council was in receipt of a letter detailing the phasing out of the Grounds Maintenance Grant over the next two financial years. Cllr Bolland reported that he had written to Patrick Kilburn, Head of Parks and Recreational Services at HBC but as yet had received no reply. There was a question as to whether the area of the green cut under the auspices of the Education Authority was affected.
- The Clerk detailed the reasons for resigning by 31<sup>st</sup> March 2018 at the latest. Cllr Bolland informed the meeting that there had been interest shown in the role by two people and a notice had been put up asking for applications by 13<sup>th</sup> March 2017.
- "Battles Over". It was agreed that this be raised at the Parish Assembly on 20<sup>th</sup> March.

**8 HGV Signage**

Cllr Bolland informed the meeting that the following funding had been received from local bodies and businesses:

Reed Boardall	£1,000
Absolute Fitness	£ 300

Signed..... Date.....

Hydes  
Kirby Joinery

£ 200  
£ 50

In addition, Langthorpe Parish Council have offered a contribution of £1,000 and Cllr Bolland was due to meet with Paynes Dairies to receive a cheque for £750 on 11<sup>th</sup> February. Thus, total funding pledged or received was £3,300 leaving us £700 short of our target. Cllr Bolland also informed the meeting that it was hoped that work would start quickly, certainly within this financial year. It was agreed by all that, once in operation, the area would need strict policing.

## 9 Planning

The following planning issues were discussed:

- Cllr Siswick would check on whether there had been any changes to the conditions imposed on Paynes Dairies regarding the car park. It was understood that all conditions had to be in place prior to usage of the facility.  
**Action: Cllr Siswick**
- 16/05413/FULMAJ Westwick Hall Farm: Erection of 2 agricultural buildings. The Parish Council had **no objection** to this application.
- 13/02873/FUL Kirkby Joinery: Single storey extension: **Approved**
- Planning Appeal by Johnsons of Whixley: Cllr Siswick had attended the appeal meeting on 2<sup>nd</sup> February which had lasted from 10:00 – 16:30. It was expected that a decision would be reached within the next 2-3 weeks.

## 10 Muddy State of The Village Green

Cllr Siswick had been approached by several parishioners regarding this subject. He circulated some photographs detailing the difference between areas that were used by children to play football after school and those which were unaffected. It was suggested that the affected areas should be cordoned off to protect them. It was agreed that Cllr Bolland would write to Kerry Dalton asking her to remind parents of pupils that there were bulbs coming out and that they were requested that their children desist from playing on the muddy areas, especially after school hours. It was also suggested that Lisa Daniel, Chair of FORCES be contacted.

**Action: Cllr Bolland**

## 11 Registration of The Crown as an “Asset of The Community”

This item was deferred pending further investigation.

## 12 Tree Maintenance

Cllr Siswick reported that he had received two quotations for the work: one from HBC for £250 plus VAT and a second from Barnes & Associates of Langthorpe of £285 plus VAT. It was proposed by Cllr Siswick and seconded by Cllr Bolland that the quotation from Barnes & Associates was accepted. This was agreed unanimously.

**Action Cllr Siswick**

## 13 Speed Signs

Cllr Bishop reported that she had been in contact with a supplier who had consequently written to her with details. She would circulate the letter to Councillors with their recommendations and quotation.

**Action: Cllr Bishop**

Cllr Siswick informed the meeting that the Neighbourhood Plan Survey had not shown too many incidents of speeding on Bar Lane as far as he recalled but would share the data with all.

**Action: Cllr Siswick**

Signed..... Date.....

After further discussion, it was agreed that Cllr Bishop draft a letter to 95 Alive to ask them for their recommendations and assistance in the matter.

**Action: Cllr Bishop**

**14 County Councillors Report**

County Cllr Windass reported as follows:

- There had been a member's seminar at County Hall regarding the budget for the next financial year. There was a vote due on 15<sup>th</sup> February but it was expected that there would be a 1.99% increase in Council tax for the coming year plus a further 2% increase in the Adult Social Care budget. The latter budget would be increased by the same amount in 2018/19 and 2019/20. He also informed the meeting that NYCC had a balanced budget for 2017/18: this had been achieved by using monies from their reserves. It was noted that should reserves be utilised at the same rate going forward they would be completely diminished by 2023.
- Grounds Maintenance Grant: County Cllr Windass was unaware whether the proposed phasing out of the grant would affect the areas cut for the Education Authority.
- Allerton Park: the development was starting to take shape. It was anticipated test burns would take place in July / August with the facility being fully operational in 2018. County Cllr Windass also informed the meeting that there was a proposal to build a sugar beet factory adjacent to the site to utilise the heat. The application, if made, would go to HBC.
- HGV signage: County Cllr Windass informed the meeting that he had managed to find an additional £500 from his budget on top of the £2,000 which would be paid into the Boroughbridge Town Council account. This was met with approval from all Councillors! He also stated that advertising of the project had already started: there may be some objections but he felt that this could be overcome.

**15 Neighbourhood Plan Update**

Cllr Bolland informed the meeting that there had been another meeting of the committee that morning and that progress was being made. There was a meeting due to take place on 17<sup>th</sup> February at Richard Booth's with a view to putting a framework together for the document. The plan would be based on Linton's plan: Richard was in contact with them and they had offered help and advice. Funding for a consultant was being considered.

The issue of parking in the school layby during school drop off time had been raised. It was agreed to bring this up at the Parish Assembly and to follow it up with a letter.

**16 Preparations for the Parish Assembly**

It was agreed that Cllr Green, as Chairman of the Neighbourhood Plan Committee, should present at the Parish Assembly.

**17 Date of Next Meetings**

Monday 20th March 2017 19:00 (Annual Parish Meeting)  
Monday 8<sup>th</sup> May (AGM) 19:00  
Thursday 28<sup>th</sup> September 19:00  
Saturday 11<sup>th</sup> March 10:00 (Litter Pick)

Signed..... Date.....

## **APPENDIX A**

### **CLERK'S REPORT –February 2017**

- a) Receipt of Grounds Maintenance Grant
- b) Submission of FY2017/18 Budget
- c) Liaison regarding background on Johnsons of Whixley Appeal
- d) Liaison with AON regarding Litter Pick Insurance
- e) Confirmation of Grass Cutting Contractor for 2017
- f) Bank Reconciliation
- g) Various Notice Board Items

Signed..... Date.....

**APPENDIX B****Income/Expenditure Statement 9<sup>th</sup> February 2017**

	<b>Date Banked</b>	<b>Number</b>	<b>Income</b>	<b>Expenditure</b>	<b>Total</b>
<b>Opening Balance 24/11/16</b>					<b>£7,631.04</b>
Grounds Maintenance Grant	30/11/16		£403.72		
Kirby Joinery	2/2/17		£50.00		
Interest	2/12/16		£0.15		
<b>Total</b>					<b>£453.87</b>
Clerk's Salary	1/12/16	S/O		£114.12	
Grass Cutting	7/12/16	100590		£177.60	
SLCC	28/12/16	100592		£55.00	
Clerk's Salary	03/01/17	S/O		£114.12	
Clerk's Salary	01/02/17	S/O		£114.12	
Clerk's Expenses	02/02/17	100596		£123.68	
HMRC Q3	03/02/17	100595		£85.20	<b>(£783.84)</b>
<b>Total</b>					<b>£7,301.07</b>
<b>Closing Balance per Community Account</b>					£6,052.55
<b>Closing Balance per Business Manager Account</b>					£1,248.52
<b>Total Funds</b>					<b>£7,301.07</b>

**Note: Cheque to be signed at meeting**

CPRE

£36.00

Signed..... Date.....