

ROECLIFFE AND WESTWICK PARISH COUNCIL

Minutes of Roecliffe and Westwick Parish Council Meeting held on Thursday 24th November 2016 in Roecliffe School Hall at 7.00pm

1 Members Present

Cllr J Bolland (Chair), Cllr D Siswick, Cllr D Bishop, Cllr J Newberry, Cllr J Reeve, Cllr S Green, Cllr S Varley and County Cllr Windass.

2 To receive apologies for absence

There were none.

3 Declarations of interest

There were none stated.

4 The minutes of the previous meeting held on Monday 29th September 2016

These were accepted as a true correct record and were signed by the Chairman: Proposer Cllr Green, seconded Cllr Newberry.

5 District and County Councillors' Reports

County Cllr Windass gave his report, making the following points:

- There had been a significant increase in the amount of refuse going to landfill owing to the decrease in the amount of recycling. A campaign was planned to remind people to segregate their recyclable waste.
- HBC's Local Plan was now out for consultation.
- It was envisaged that the final draft of the Boundary Commission's recommendations will be out in December. It was envisaged that Roecliffe and Westwick parish would not be affected.
- Parliamentary Boundary Changes. There was the possibility of Boroughbridge and Claro being incorporated into the Selby & Ainsty ward. There was resistance to this suggestion. Roecliffe & Westwick were not expected to move parliamentary constituency.
- A further £14.2m needed to be saved. There had been a reorganisation of departments, but there may well be further redundancies. There had not been a noticeable impact on services yet, but this may change in the future. There will almost certainly be an increase in Council Tax.
- The Highways infrastructure was in a better state than it was four years ago.
- The Allerton Park development was on schedule and test burns were due to start in mid-2017. Cllr Newberry asked what happens to the ash. County Cllr Windass replied he would investigate

Action: County Cllr Windass

- Regarding Allerton Park, County Cllr Windass informed the meeting that there was still £800,000 remaining in the Heritage & Landscape Fund. Three tranches of £50,000 had been allocated: there may be a decision to expand the area to which funding applies.

Owing to the absence of District Cllr Brown, there was no District Cllr's report.

6 Clerk's Report

This is included in Appendix A.

The Clerk had reported that a quotation for grass cutting had been received from Farm Land & Services which had been accepted. He would check to see how many cuts had been performed during 2017 and would ask the question regarding the

Signed..... Date.....

collection of grass if there was a long delay between cuts. He would also pass on the Parish Council's comments regarding how happy they were with the work that had been performed.

Action: The Clerk

7 Correspondence

The following items were dealt with:

- Community Led Housing Workshop: this was due to take place at Arkendale on 28th November. Cllr Green was attending and would report back at the next meeting.
- Harrogate Local Plan. Several Councillors had attended the session at the Jubilee Rooms in Boroughbridge. Cllr Newberry noted that we should refer to the HBC plan when making our recommendations regarding planning applications in the future. He also noted that there was little comment on potential increased pressure on the transport infrastructure (Section T14). Cllr Green also noted that the increased pressure on the sewerage system should be considered.
- Local Government Boundary Commission. It was noted that there was a potential for four more non- Harrogate based seats in the recommendations. Also, local elections would be brought into line with other elections, meaning that there would be a parish election in May 2018.
- Bulbs. Cllr Bishop had collected the bulbs and they were available for planting. Cllr Siswick suggested that they be planted in the wood on the common and it was agreed to commence this task w/c 28th November.

Action: All

8 Planning

Cllr Siswick reported on the status of following planning application:

16/04796/FUL | Conversion of integral garage to form additional living accommodation to include alterations to fenestration and erection of detached garage with log store. | Hera House Roecliffe York North Yorkshire YO51 9LY. The Parish Council supported this application.

9 Expansion of HGV Restriction Area (to include HGV Parking and Signage),

County Cllr Windass reported that he had met with Nigel Smith at NYCC. Mr Smith had stated that the HGV Restriction scheme would be one scheme, incorporating Boroughbridge as well as Roecliffe. It was reported that funds had been identified of £25,000 leaving a shortfall of £10,000. Of this, County Cllr Windass could contribute £2,000. Boroughbridge Town Council had suggested a £4,000 contribution, if Roecliffe were to contribute £4,000. They were due to meet on the 6th December. Cllr Bolland reported that he had invited Charlie Payne of Paynes Dairies to this meeting: it was short notice and Mr Payne was unable to attend, but had offered his assistance. Cllr Green requested a copy of the costings, which County Cllr Windass would obtain.

Action: County Cllr Windass

County Cllr Windass reported that, should the actual cost be higher than £35,000, he had gained commitment from the Executive Committee of NYCC that they would cover any significant extra cost.

After discussion, it was proposed by Cllr Green and seconded by Cllr Siswick that The Parish Council contribute a maximum of £2,000 and that local businesses be approached for a contribution. This was agreed unanimously. Cllr Bolland would contact Charlie Payne and other businesses, such as Alexanders.

Action: Cllr Bolland

Cllr Green noted that the designated area, once in place would need to be policed.

Signed..... Date.....

- 10 RFO's Report.**
This is attached as Appendix B. It was proposed by Cllr Varley and seconded by Cllr Bishop and approved unanimously.
Cheques for Farm Land & Services and the SLCC were agreed and signed.
- 11 Budget 2017/18**
The Clerk had prepared the budget for 2017/18 and had circulated it to all Councillors. It was proposed by Cllr Green and seconded by Cllr Reeve that it be approved. This was passed unanimously.
- The Clerk was asked to check what our insurance covers, with special reference to litter picks.
- Action: The Clerk**
- Cllr Siswick offered to contact Alan Gilleard regarding an inspection of the trees. If Mr Gilleard was not prepared to inspect, Cllr Siswick would ask for recommendations on who would.
- 12 Bar Lane Littering**
Cllr Bishop had taken several photographs of litter that had blown into Becklands Lane from Johnsons Banners and Volvo. Cllr Siswick would visit them to discuss.
- Action: Cllr Siswick**
- It was also noted that more hairnets, rubber gloves and cigarette packets had been observed, emanating from Paynes Dairies. Cllr Bolland would take this up with Paynes Dairies.
- Action: Cllr Bolland**
- 13 North Yorkshire Community Speed Watch Initiative**
The use of hand held speed cameras would be discussed at the next Safer Neighbourhood Group Meeting on December 14th. Cllr Bishop would investigate the use of VAS signs and contact a company who are prepared to visit the site on Bar Lane. Cllr Newberry advised caution as he felt that NYCC would not allow the erection of any warning signs that they were not involved with.
- Action: Cllr Bishop**
- 14 Bar Lane Street Lights**
Cllr Varley had noticed that five street lights were unlit at the roundabout on Bar Lane. He would note the numbers and report them.
- Action: Cllr Varley**
- 15 Neighbourhood Plan Update**
The next meeting would be at 10:00 on December 3rd at Cllr Green's. There was nothing new to report.
- 16 Roecliffe Ramble-Update**
It was noted that NYCC had cleared the Giant Hogweed. Cllr Newberry would advise if any further action was needed.
- Action: Cllr Newberry**
- 17 HBC Parish Consultation**
Several Councillors had attended this meeting: the subsequent documentation sent out by HBC and circulated had covered all salient points.
- 18 Parish Portal**
The Clerk reported he was due to attend a meeting at Area 6 to discuss progress.
- 19 Date of Next Meetings**
Thursday 9th February 2017 19:00
Monday 20th March 2017 19:00 (Annual Parish Meeting)
Monday 8th May (AGM)

Signed..... Date.....

APPENDIX A

CLERK'S REPORT –November 2016

- a) Grounds Maintenance Grant Application
- b) Attendance at “Pop Up Café” for HBC Local Plan
- c) Preparation of draft budget 2017/18
- d) Bank Reconciliation
- e) Various Notice Board Items

Signed..... Date.....

APPENDIX B

Income/Expenditure Statement 24th November 2016

		O/B	Income	Expenditure	Total
O/B Community Account 29/9/16		£5,189.76			£5,189.76
O/B Money Manager 24/9/16		£1,248.37			£1,248.37
Total					£6,438.13
HBC			£1,547.00		
Wayleaves			£10.35		
					£1,557.35
Total					£7,995.48
Clerk Honorarium	2 Months			£228.24	
Clerk WFH Q2	04/10/16			£51.00	
HMRC	07/10/16			£85.20	
Total					(£364.44)
C/B 24/11/16					£7,631.04
Comprising:					
Closing Balance per Community Account		£6,382.67			£6,382.67
Closing Balance per Money Manager		£1,248.37			£1,248.37
C/B 24/11/16					£7,631.04

Note: Cheques to be signed at meeting

Farm Land & Services
SLCC

£177.60
£50.00

Signed..... Date.....