

ROECLIFFE AND WESTWICK PARISH COUNCIL

Minutes of Roecliffe and Westwick Parish Council Meeting held on Monday 1st February 2016 in Roecliffe School Hall at 7.00pm

1 Members Present

Cllr J Bolland (Chair), Cllr P Hutchinson, Cllr G Ogden, Cllr S Jarvis, Cllr D Siswick, Cllr J Reeve, Cllr S Green, District Cllr Brown, County Cllr Windass and one member of the public.

2 To receive apologies for absence

There were none.

3 Declarations of interest

There were none stated.

4 The minutes of the previous meeting held on Thursday 30th November 2015

These were accepted as a true correct record and were signed by the Chairman: Proposer Cllr Green, seconded Cllr Ogden.

5 District Councillors' Reports

District Cllr Brown reported as follows:

- After six years of no increase council tax was expected to rise by 1.99% for the fiscal year 16/17
- It had been agreed in principal that charging for green waste collection would commence from 2017. It was envisaged that this would be around £39 per bin and would be on an opt in/opt out basis. If a parishioner exercised their opt out, their green waste bin would be removed. District Cllr Brown told the meeting that HBC felt this was the only economically viable means available to extend the green waste collection to those who currently were not able to take advantage of the service. The £39 surcharge would be collected separate to council tax. It was envisaged that recyclable collections would also be extended to include cardboard, tetrapak etc. There was an intention to provide a free composter: County Cllr Windass would confirm the address of the company (Harewood Winn, near York), where the composting would be carried out and who supply free compost to those who go and collect it, to Cllr Bolland. In addition, the possibility of increased fly tipping was raised if NYCC were to pursue further charging at the local tip as reported by County Cllr Windass. District Cllr Brown would take this up with HBC.

Action District Cllr Brown

- Devolution: the approach from Yorkshire had not been agreed. There was a need for resolution by 30th March in order to meet the target date of May 2017.

- **Boundary Changes.** District Cllr Brown requested input from parish councils. There was expected to be an increase from 2,400 to 2,700 electors in the Newby Ward: the majority of this increase was envisaged to be fulfilled by the proposed developments at Milby and Langthorpe. Roecliffe & Westwick should not be affected. There would be an anticipated reduction of councillors from 54 to 40. District Cllr Brown offered his services in support of any issues we, as a parish council, may have.
- **Safer Neighbourhood:** a meeting was due to be arranged. Boroughbridge Police Station had had a stay of execution for a further six months.

County Cllr Windass reported as follows:

- **NYCC** had had a decrease in funding from Central Government of £65m. This had meant that it had been necessary to utilise £5.4m from reserves for fiscal year 16/17. In addition, it had also been necessary to raise council tax by 3.99%. This also included a 2% increase to go towards Adult Social Care. However, Shire Councils were in the process of making a case to Central Government raising the point that Metropolitan Councils were not being treated as harshly, and that there should be a more equitable split of the burden.
- **HGV Restrictions:** funding for this project should be in the budget for fiscal year 16/17. However, it will not be prioritised and may not happen for 16/17. Cllr Siswick made the point that the problem would come to a head on Bar Lane as the Paynes Dairies Planning Application had been passed, which would lead to a further increase in HGV traffic within the area. He also pointed out that there should be commuted sums from the development. The Clerk was to ascertain the person responsible for commuted sums and convey their details to the Parish Council.

Action The Clerk

- **Street repairs:** there was currently a two-man crew replacing the normal five-man crew on a piece of equipment that had proved remarkably efficient in repairing potholes. This is because the equipment has heaters built in, which heats the pothole and allows new tarmac to bond better.

6 Clerk's Report

This is included in Appendix A.

7 Strategic Housing and Economic Land Availability Assessment

The document had been circulated by The Clerk prior to the meeting. Cllr Jarvis pointed out that the Reed Boardall site was shown, firstly under Boroughbridge rather than Roecliffe and secondly was "up for consultation" which he felt was slightly strange given that planning for the extension of the cold store had just been granted. District Cllr Brown said that the document represented a very early view on potential sites: there is no guarantee that these sites would be included in the local plan.

8 Correspondence

The following items were dealt with:

- Letter from Peter Hutchinson confirming his resignation as Parish Councillor
- Correspondence regarding the election on 5th May (see item 13)
- Council Tax Support Grant
- Potholes on Bar Lane (see item 15)
- YLCA Meeting on 15th February – Cllr Bolland to attend
- North Yorkshire Flood Appeal
- Local Government Boundary Commission
- Road Closures: the meeting agreed that the correspondence that had so far been received was confusing and not very illuminating on when the specific closures would take place.

9 Planning

- 15/05199/FUL | Erection of agricultural worker's dwelling (site area 0.01 ha). | Roecliffe Nurseries Sheaflands Lane Roecliffe, Roecliffe York Yorkshire YO51 9ND

Status: Awaiting Decision

A number of points were made regarding this application:

- Area 6 had commented that there should be a tarmacked access road. This would involve tarmacking across Common Land that the Parish Council owns.
- The Planner needed to be convinced that plants would die if there was no one onsite to tend them.
- It was not apparent that Area 6 had taken note of the points that had been raised in the Parish Council's objections. It was agreed the Clerk and Cllr Siswick would draft a letter to him re-enforcing these points. It was also agreed that the Clerk should write to the landowner asking him if he was planning to extend the temporary status of the caravan currently situated on the land.

Action: The Clerk / Cllr Siswick

- 15/04406/FUL | Conversion of heavy engineering plant storage facility (Use Class B8 - Storage and Distribution) to form heavy goods vehicle depot (Use Class Sui Generis) to include formation of hardstanding and car parking, installation of palisade fencing, gates, lighting columns, underground water storage tank and landscaping. | Paynes Dairies, Land At Brickyard Road Roecliffe North Yorkshire YO51 9NS

Status: Application Permitted

Cllr Green noted that there had been no restrictions placed on working hours and this could affect future applications.

- 15/04236/FULMAJ | Conversion of 22 grass pitches to form concrete and gravel hardstanding, formation of childrens play area and installation of site access and egress barrier (Site Area 7ha). | The Camping and Caravan Club Bar Lane Roecliffe North Yorkshire YO51 9LS

Status: Application Permitted

- 15/05015/PDUCO | Conversion of garage to form additional living accommodation. | Morton House Roecliffe York North Yorkshire YO51 9LY

Status: Application Permitted

- 14/04373/FULMAJ | Extension of existing cold store and associated works | Reed Boardall Cold Storage Ltd Bar Lane Roecliffe York North Yorkshire YO51 9NN

Status: Application Permitted

10 Expansion of HGV Restriction Area

This had been dealt with under County Cllr's report.

11 Finance

The Clerk had prepared an income and expenditure summary, which is shown in Appendix B and had been circulated prior to the meeting. It was agreed unanimously.

12 Implications of Recent Flooding in the Village

Cllr Bolland reported that the fact that the flooding took place over a Bank Holiday reduced the implications for the village. He also thanked the local MP, Julian Smith for his swift response. Cllr Ogden made the point that with the village virtually cut off it would have been impossible for emergency vehicles to have had access. The question was also raised of whether there was a pump near the Caravan Site; if so, who maintains it and was it in operation during the flooding? Cllr Bolland would contact the caravan site to ascertain the situation. He would also contact Yorkshire Water regarding a report that had produced to ascertain the situation regarding blocked drains and gullies within the village

Action Cllr Bolland

Access via the Copgrove road was also impaired due to flooding: this should be referred to in the Neighbourhood Plan as a possible emergency escape exit from the village if that is not flooded too.

13 Preparations for Elections May 5th

Cllr Bolland pointed out that, due to the realignment of electoral dates, the next election would be for a period of two years. The Clerk had passed on all nomination papers to Cllr Siswick as he was more centrally located in the parish. These were circulated to those councillors wishing to stand again. They needed to be delivered by hand to the council offices once completed. Cllr Ogden made the meeting aware that, after 40 years, he was not intending to stand again. It was reported that John Newberry and Janet Tulip were considering standing. Cllr Bolland would send an email to the village asking if anyone else would be interested in standing as a candidate.

Action Cllr Bolland

14 Changes to the External Audit Regime

Due to the actions taken regarding transparency requirements, the Parish Council was in a position of compliance regarding those councils with and income and expenditure of less than £25,000 per annum. Consequently, it was proposed by Cllr Green and seconded by Cllr Ogden that we remain "opted in" to the current SAAA scheme. This was carried unanimously.

15 Potholes on Bar Lane

A letter had been received from a parishioner regarding potholes in front of Paynes Dairies on Boroughbridge Road, The Clerk had been in contact with Area 6 who had repaired the two major ones, but the meeting agreed that the road was still in a bad state of repair, probably exacerbated by the flooding. The Clerk was to raise this with area 6 again.

Action: The Clerk

16 Neighbourhood Plan

Cllr Bolland reported that there had been two meetings of the working group since the last Parish Council meeting. He made the following points:

- There had been initial issues with the electronic survey: these had now been resolved. Thanks were expressed to Paul Say and Andrew Baldwin for their work in producing electronic and printed versions. Cllr Green would liaise with Paul Say to confirm which surveys needed to be hand delivered and which would be delivered electronically.

Action: Cllr Green

- Every adult in every household would receive a version of the survey which would be made available by the weekend of the 6th and 7th of February
- A version was also being prepared for the children of Roecliffe School: those children who did not attend the school would also receive a version of the childrens'survey.
- Results would hopefully be ready for the Parish Assembly, which Janet Entwistle was attending on April 14th.

17 Noise from Paynes Dairies

Cllr Siswick reported that these were continuing: one complaint had reported it to HBC's Environmental Health department. This had resulted in the department installing sound measuring devices in the complainant's bedroom. It was suggested that Cllr Siswick suggest to the complainant that HBC also install these devices closer to Paynes Dairies to monitor the noise.

Action: Cllr Siswick

18 Date of Next Meeting

AGM Monday 12th May 2016 19:00
Parish Assembly April 14th 19:00

APPENDIX A

CLERK'S REPORT – February 2016

- a) Attended Parish Portal Meeting
- b) Resolution of White Lining issue on Boroughbridge Road / Bar Lane
- c) Submission of 2016/17 Budget
- d) Attendance at Village Plan working party meeting
- e) Liaison with HBC regarding various planning applications
- f) Various Notice Board Items
- g) VAT reclaim received
- h) Grounds Maintenance claimed and received

APPENDIX B

Income/Expenditure Statement 1st February 2016

		O/B	Income	Expenditure	Total
O/B Community Account		£6,039.66			
O/B Money Manager		£1,247.49			
Total					£7,287.15
VAT Refund			£192.40		
Interest			£0.22		
Grounds Maintenance			£396.19		
Income for Period					£588.81
Total					£7,875.96
Clerk Honarium	1 st December			£114.12	
Clerk Honarium	1 st January			£114.12	
Clerk Honarium	1 st February			£114.12	
SLCC				£65.00	
HMRC PAYE				£85.20	
Total					(£492.56)
C/B 01-02-16					£7,383.40
Comprising:					
Closing Balance per Community Account					£6,135.69
Closing Balance per Money Manager					£1,247.71
C/B 01-02-16					£7,383.40

Signed,_____

Dated.....

Signed,_____

Dated.....

Signed..... Date.....