

ROECLIFFE AND WESTWICK PARISH COUNCIL

Clerk: Mrs Victoria A Forbes

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The Next Meeting of Roecliffe and Westwick Parish Council will take place on Monday 22nd of January 2024 in Roecliffe School Hall at 7pm

V A Forbes (CLERK)

15 January 2024

Agenda

*There will be a public participation session for 10 minutes at the start of the meeting.
(Members of the public will adhere to the rules set by the council for this session
which are listed in the Standing Orders)*

1. Non-attendance of Councillors

- 1.1 To receive and note apologies from councillors who are unable to attend the meeting
- 1.2 To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.

2. Declaration of Interests

- 2.1 To receive any Declarations of Interest not already declared under the Council's Code of Conduct or Member's Register of Disclosable Pecuniary Interests.
- 2.2. To receive, consider and decide upon any applications for dispensation.

3. To confirm the minutes of the Meeting held on 27th November 2023 are a true and correct record.

4. To receive the Councillor's Report.

5. To receive an update on Finance:

- 5.1 To confirm bank account balances 14/01/2024:
 - Business Current Account: TBC
 - Business Money Manager Account: TBC
- 5.2 To approve the Income and Expenditure for the period 15/11/2023 – 14/01/2024 and Bank Reconciliation.
- 5.3 To approve the year-to-date income and expenditure against the budget.
- 5.4 To discuss moving the Parish Bank Accounts and options available.
- 5.5 To approve the following accounts for payment:
 - CPRE Annual Subscription £36.00
 - Open Space Society £45.00
 - Clerk's Salary and HMRC TBC

6. To receive information on the following Highways issues and decide further action where necessary:

- 6.1 Highways issues reported to Area 6 (moving 30mph signs, replacement of 30mph repeater signs, cleansing of signs, missing bollard.)(Clerk)
- 6.2 The 20's Plenty Speed initiative in Roecliffe. (DB)
- 6.3 Community Speed Check Training and Implementation.(DB)

7. To receive an update on recent Planning Applications:

- 8. To receive an update following the approval of Payne's Dairies Planning Application (22/03192/FULMAJ) and recent meeting of Councillors with Payne's Dairies.**
- 9. To receive an update on continuing Litter Problems on Industrial Estate and to discuss further engagement with the Industrial Estate Business Community. (TC)**
- 10. To receive an update on the continuing problems of HGV parking on the roads surrounding Bar Lane. (TC, Clerk)**
- 11. To receive an update on the ongoing issues with The Crown Inn including the application to make The Crown an Asset of Community Value. (CP)**
- 12. To develop a policy for protecting and conserving the Village Green with respect to the s.12 of the Inclosure Act 1857 and s.29 of the Commons Act 1876.(CP, Clerk)**
- 13. To receive an update on Tree Maintenance, including an update on planned work by JC Trees, Grass Cutting, Coronation Tree Plaque and Dog Fouling Signs enquiry. (SV)**
- 14. To confirm ownership of trees between Roecliffe Park and the highway. (JR)**
- 15. To consider marking D-Day 80 6th June 2024 in Roecliffe. (CP)**
- 16. To set the date and time of the Annual Parish Meeting and Annual Council Meeting.**
- 17. To confirm the date and time of Next Parish Council Meeting as Monday 11th March 2024 at 7pm in Roecliffe School Hall.**