

ROECLIFFE AND WESTWICK PARISH COUNCIL

Minutes of Roecliffe and Westwick Parish Council Meeting held on Monday 30th September 2019 in Roecliffe School Hall at 7.00pm

Attendees: Cllr J Bolland, Cllr J Newberry, Cllr S Varley, Cllr J Reeve, District Cllr N Brown, Parish Clerk and 4 members of the public.

1. Apologies for absence

Cllr Baird and Cllr Tulip

2. Declaration of Interest in items on the Agenda

Cllr Reeve and Cllr Varley declared an interest in item 7.2 Roecliffe Park as they are both residents.

3. Minutes of meeting held on 13th May 2019 were a true and correct record

These were approved and signed by the Chairman.

4. To receive District Councillor Update

District Councillor Brown informed the meeting that the recent UCI World Championships had been positive for show casing Yorkshire but a disaster for retailers and the Stray. A full enquiry would follow.

The Local Plan is still in progress. The New Settlement Consultation is with the Inspector and awaiting his response. The latest response added weight to the Local Plan and Planning Applications have been refused due to the Inspector's agreement. The Plan is still awaiting the Secretary of State's approval.

5. To receive the Clerk's Report

The Clerk updated the meeting as follows:

- Graffiti has been reported again to Highways for England.
(Since meeting they have replied to say they only remove offensive graffiti)
- Environmental Agency is relooking into the removal of the screens at the site of their Flood Works on Bar Lane.
- The application for a grant from Betty's was unsuccessful this time.
- Verges on Bar Lane have still not been attended to. (Since meeting HBC have responded to say it is still on their list for this financial year)
- Letter sent to Payne's Diaries on 18th July regarding their Lorries has not received any reply.

6. Financial Report

6.1 To approve the Income and Expenditure for the period 13/5/19 – 30/9/19 and Bank Reconciliation.

This was approved and is attached as Appendix A

6.2 The following accounts were approved for payment

6.2.1 Clerk's Salary and expenses.

Signed..... Date.....

7. To Review and Receive an Update on the following Planning Application

7.1 To review Planning Application 19/03281/PBR the conversion of agricultural building to form 1 dwelling with associated building works at Westwick Hall Farm

Cllr Newberry informed the meeting that under new planning regulations, agricultural builds can be converted into housing without any need for planning as long as the house is contained in the original footprint of the building. Cllr Newberry expressed his concerns over this development on health grounds as it is sited 50 feet from the chicken farm. The Parish Council reply is required by 14 October 2019 if Councillors could email the clerk with their response.

Action: Parish Councillors

7.2 Roecliffe Park Update.

No update.

8. To receive an update on Tree Maintenance

Cllr Varley updated the meeting. The 2017 Tree Survey Report recommended that 4 trees now need inspecting including the Copper Beech and Tree 8. The tree next to Tree 8 is leaning towards the road and requires cutting back and the Silver Birch requires crowning. Cllr Varley is to arrange a walk around with Alan Guilliard and Jim Bolland to assess work required.

Action: Cllr Varley

9. To receive an update on Commuted Sums and Roecliffe Meeting Place.

Cllr Bolland gave an update. The use of the Church as a meeting place has been approved by Shaun Wright at HBC. The minutes from the recent local parishes on Commuted Sums and Community Infrastructure Levy (CIL) meeting have just been distributed. CIL will take the place of Commuted Sums but projects such as Roecliffe Park will still come under Commuted Sums. When CIL comes into force, if the Parish has a Neighbourhood Plan, it will mean that 25% instead of 15% funding is available. CIL system differs from Commuted Sums as funds can be used for maintenance rather than just Capital Projects.

10. To receive an update on the Neighbourhood Plan

Cllr Bolland gave the meeting an update on the Neighbourhood Plan. Not much new to report. All the comments from the recent Consultation are now with our consultant, David Gluck, and we await his advice as to the best way to proceed. (There has been much progress since the meeting, comments from David Gluck have been received, a Steering Group meeting has taken place to discuss these comments, and a further meeting with David Gluck has taken place!)

11. To discuss the speed of Payne's Dairies Lorries on Bar Lane

There have been a number of complaints from residents about Payne Dairies Lorries speeding on Bar Lane. 2 residents from the Boroughbridge Camping and Caravanning Club attended and complained bitterly about the speed at which Paynes Dairies vehicles drove down Bar Lane. They don't even slow down when the road is partially flooded, and spray water over the hedge into the Camping site!. A letter from the Parish Council was sent in July but there has been no improvement. It was agreed that District Cllr Brown, Cllr Bolland and Cllr Baird would try to meet with the Managing Director, Charles Payne to draw his attention to residents' concerns. The local residents were asked to draw up a list of incidents to present at the meeting.

Action: Cllr Bolland, Cllr Baird

Signed..... Date.....

12. To discuss Litter on Bar Lane

This was also discussed under item 11 and will also be brought to the attention of Payne's Dairies at the proposed meeting.

13. To review progress on the development of a sign board for Bar Lane Industrial Park.

Cllr Baird to update at the next Parish Council Meeting.

14. To discuss making the Crown Inn an Asset of Community Value (ACV).

The Crown Inn has been closed since April 2019 and has been advertised For Sale and currently For Letting. If the Crown was to be made an ACV for a limited time frame, it would give the community a say in its future and give some protection against unwanted redevelopment. Great Ouseburn have successfully registered their local pub and Cllr Bolland agreed to contact their Parish Council Chairman and Clerk for further advice and information. A resident, Jo Kemp, has had experience with ACV and has promised to help our P.C. obtain approval.

Action: Cllr Bolland

15. To discuss the overgrown state of the Roecliffe Ramble.

There has been feedback concerning the current state of the Roecliffe Ramble. Cllr Newberry walked the Ramble on Sunday 29th September 2019 and found it to be in a healthier state than when he previously walked the Ramble in 2016 and provided photographic evidence to the meeting. The Ramble is very rural and crosses much arable land. A lot of improvements have been made since 2016 with new styles, dog creeps and bridges. The path in Cherry Island Woods is very muddy especially close to the river. One suggestion would be to relocate the path from Cherry wood, up the side of the wood to meet with the current path at the top side of Cherry wood. This would make a much better walk in inclement weather. However, it is appreciated that to create a new PROW will create a lot of work. Cllr Newberry to write to landowner and North Yorkshire County Council to discuss this possibility.

Action: Cllr Newberry

16. To receive and update on the Parish Website.

The Clerk informed the meeting that the Parish Website needs to adhere to new regulations, THE PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (NO. 2) ACCESSIBILITY REGULATIONS, 2018 on website accessibility. She has been in contact with our website supplier, Create, who have provided documentation to verify the site meets the required standard.

Action: The Clerk.

17. To review Correspondence.

A planning enforcement notice case no 19/00533/BRPC15 was received relating to a roadside advertisement on A168 for Alexander Prestige Cars.

The meeting ended at 8.13 pm

Next Meeting:

Monday 25th November at 7.00pm

Signed..... Date.....

Appendix A

Income & Expenditure & Bank Reconciliation for Period 13/5/19 – 30/9/19

	Date Banked	Number	Income	Expenditure	Total	
Opening Balance per Community Account					£6,261.35	
Opening Balance per Business Manager Account					£1,250.91	
Interest	6/6/19		£0.67			
Interest	6/9/19		£0.62			
Precept	25/9/19		£3190.00			
Total					£3191.29	
BHIB Ltd (ins)	13/5/19	100671		£360.77		
SLCC membership	13/5/19	100672		£68.00		
Clerks Sal + overtime	13/5/19	100673		£291.35		
HMRC	3/6/19	100674		£3.80		
Software Update, stamps	3/6/19	100675		£57.40		
Farm & Land	3/6/19	100676		£201.60		
Clerks Sal + telephone exps	25/6/19	100677		£159.26		
Clerks Sal + ¼ exps	29/7/19	100679		£201.83		
Roecliffe School	30/8/19	100680		£80.00	n/p	
Yorks accts (payroll)	30/8/19	100681		£72.00		
Farm & Land	30/8/19	100682		£309.60		
Clerks Sal + stationary exp	30/8/19	100683		£195.57		
Total					£2001.18	
Closing Balance per Community Account					£7450.17	
Closing Balance per Business Manager Account					£1,252.20	
Total Funds					£8702.37	

Signed..... Date.....

Note: Cheques to be signed at meeting:

Clerk's Salary + Stamps (£149.83 + £8.40) = £158.23

**Total Funds in the Community account after cheques signing:
£7450.17 – £158.23 = £7291.94**

Signed..... Date.....