

ROECLIFFE AND WESTWICK PARISH COUNCIL

Minutes of Roecliffe and Westwick Parish Council Meeting held on Monday 25th November 2019 in Roecliffe School Hall at 7.00pm

Attendees: Cllr J Bolland, Cllr J Newberry, Cllr N Baird, Cllr J Reeve, Cllr J Tulip, County Cllr R Windass, PCSO Jak and colleague and the Parish Clerk

1. Apologies for absence

Cllr S Varley and District Cllr N Brown

2. Declaration of Interest in items on the Agenda

None received.

3. Minutes of meeting held on 30th September 2019 were a true and correct record

These were approved and signed by the Chairman.

4. To receive the County Councillor's Report

County Councillor Robert Windass attended the meeting and reported the following:

- Many of the Welcome to Yorkshire financial backers have pulled out and NYCC has loaned the group £500k. However, the loan is secured on the building that WTY occupy which is of a higher value.
- There are 55 tonnes of salt stored for the Winter Gritting Program. Eighty six spreaders, 107 farmers and 2 snow blowers are available for the 2800 miles of North Yorkshire roads.
- Junction 47 for the A1(M) has problems with queueing, particularly the northbound exit backing onto the motorway. Plans are in place to widen the exits and also to add intelligent traffic lights. Improvement works will be mostly implemented at night and off peak times.
- In 2016/17, NYCC were below the National Average for school exclusions but are now above the average. The Grove Academy is not closing but funding has been reduced. A new management team will run the academy more efficiently.
- More trains are to run on the Harrogate to York railway. Signalling, particularly at Starbeck and also crossing the East Coast Main Line near York will be improved.
- Highways. Bond End is to be altered to 2 mini roundabouts as traffic moved freer when the traffic lights were not working.
- Allerton Park Waste Processing Plant has just celebrated saving 100k of Carbon emissions.
- The Kirby Hill MSA was rejected again by Harrogate Planning.

Signed..... Date.....

5. To receive PCSO Jak's Crime Report

PCSO Jak reported that during the last 2 month period there have been 3 calls logged for Roecliffe. One was a hoax, one a concern for safety and one a report of a suspicious vehicle. One crime of theft occurred on the industrial estate where goods were stolen from a lorry.

The Officer also reported an great increase in fraud via email, texts, telephone etc. Often these criminals use HMRC, Amazon, Paypal, TV License Company as a front for their fraud. The advice given was not to believe anything you read or hear and in the case of bank transactions, to go direct to the branch of your bank.

A new PCSO, Helen Williams with be starting in December, bringing the team of PCSOs to 3.

The Speed of vehicles on Bar Lane was also discussed and PCSO Jak mentioned that speed gunning had been implemented during a week but only 3 vehicles had been stopped for speeding. He did suggest a Community Speed Watch program could be effective.

Rural crime is an issue in the area partly due to the close proximity of the A1. There is a Community Initiative based in Boroughbridge run by locals to combat this problem.

Enforcing the Village HGV signs were also discussed. PCSO Jak responded that it was difficult to enforce as drivers have to obey their tachograph and the police have no power to move lorries on it they will break the law. Trading Standards might be able to enforce.

Action Highways Signs: Cllr Boland

6. To receive the Clerk's Report

The Clerk updated the meeting as follows:

- Environmental Agency is relooking into the removal of the screens at the site of their Flood Works on Bar Lane. Update since meeting is that replacement fencing has been agreed and they are awaiting Highways approval.
- Verges on Bar Lane have still not been attended to but remain on the list for the current financial year.

7. Financial Report

7.1 To approve the budget 2020/21 and sign off precept.

Cllr Newberry presented the proposed budget for the financial year 2020/21. This was agreed and signed off at the meeting. This is presented as Appendix A.

7.2 To approve the Income and Expenditure for the period 16/9/19 – 15/11/19 and Bank Reconciliation.

This was approved and is attached as Appendix B

7.3 To following accounts were approved for payment.

6.3.1 Clerk's Salary (November) + training book + stationery.

6.3.2 Clerk's Overtime Website for Neighbourhood Plan 8 hrs

Signed..... Date.....

8. To Review and Receive an Update on the following Planning Application

8.1 Planning Application 19/04157/FUL Demolition of existing conservatory and garage and erection of single storey and two storey extensions at Lock House, Westwick

The above application was discussed and it was agreed to **object** to the planning application on the grounds that it is contrary to points C and D in section HS8 in the emerging Harrogate Local Plan.

9. To receive an update on Tree Maintenance and Grass Cutting

A meeting on the village green was held on 29th October 2019 with Cllr Boland, Cllr Newberry, Cllr Varley and Mr Alan Gilliard from HBC in attendance. The trees were inspected and any work required was identified. It was agreed that most trees needed lateral reduction, some needed crown lifting and removal of epitomic growth and dead wood. 3 quotes were obtained for this work. Having reviewed the quotes, it was agreed to approach JC Trees to carry the work out.

After complaints about grass cuttings being left on the road and pathways, Cllr Varley spoke to the contractor, Farm & Land Services. They reported that due to the very wet weather, grass had grown faster and been more difficult to cut. Cllr Varley requested a quote to include removing cuttings and dispose appropriately.

Cllr Varley also reported that a large tree at the end of the Village Green has telephone wires running through its branches. Cllr Varley is in the process of speaking to the utility supplier to enquire if anything can be done to ease the situation.

Action: Cllr Varley

10. To receive an update on Community Infrastructure Levy

Cllr Newberry reported from a recent meeting to discuss CIL. CIL is still going through consultation and it will run parallel to s106 Commuted Sums. Whilst s106 relates to specific developments, CIL will apply to both business and residential buildings above 100 square meters. The district is divided into 3 zones with Roecliffe in Zone 1. HBC are expecting to have a team in place for 2020.

11. To receive an update on the Neighbourhood Plan

Cllr Bolland gave the meeting an update on the Neighbourhood Plan. 115 documents have been added to the website. After the most recent meeting with David Gluck there is one more document required before the NP is submitted to HBC for their 6 week examination. After this, the examiner will have the document for 6 weeks. HBC will make any changes the examiner requires. Then the referendum will take place.

12. To receive an update from the meeting with Payne Dairies 5th November 2019

Cllr Boland, Cllr Baird and District Cllr Brown met with the Managing Director of Payne Dairies, Charles Payne (CP), to raise recent concerns from residents. Mr Payne agreed to check the tachographs on the lorries to ensure a speed of 20mph was observed on Bar Lane. Further to the recent application in the Yorkshire Post, CP advised there would be no increase in traffic and there are no plans to expand the site. Litter was also discussed and it was agreed that weekly litter picks would be changed to every 2 days with possible CCTV to monitor. It was agreed that regular meetings every 9 months would help the dairy and PC work closer together to resolve any issues.

Signed..... Date.....

13. To review progress on the development of a sign board for the Bar Lane Ind. Park.

No progress to report.

14. To receive an update about making The Crown Inn an Asset of Community Value.

The owners of The Crown have been in contact with the PC since receiving notice that the PC would like to make the property an Asset of Community Value. (ACV). The owners wish to keep developments confidential and are currently concentrating on keeping the premises tidy and finding new tenants.

15. To discuss the overgrown state of the Roecliffe Ramble.

Cllr Newberry had an appointment to walk the Roecliffe Ramble with the NYCC PROW Officer, Mike Gurney the day after the meeting. Due to the location of the path by the river, it is almost impossible to keep the path clear of flooding in winter and overgrowth in summer. A solution might be to run a permissive footpath away from the river if the land owner consents. Cllr Newberry will discuss this with the NYCC Officer. Apart from Cherry Island Wood, the ramble is as it should be.

Cllr Boland recommended clearing out the pond and repair decking before the end of the financial year. JC Trees were suggested for obtaining a quote initially.

Action: Cllr Newberry, Cllr Boland

16. To receive an update on the Parish Website.

Further to new Accessibility Regulations 2018 the Clerk reported that she would contact YLCA for help in ensuring the Parish Website meets the Criteria. Cllr Newberry suggested that he could contact the Webmaster for Alne Village Website to see if he could also provide guidance in this matter.

Action: Cllr Newberry, Parish Clerk

17. To review Correspondence.

None Received.

The meeting closed at 8.30pm

Signed..... Date.....

Signed..... Date.....

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Appendix B

Income & Expenditure & Bank Reconciliation for Period 1/10/19 – 25/11/19

	Date Banked	Number	Income	Expenditure	Total
Opening Balance per Community Account					£7450.17
Opening Balance per Business Manager Account					£1252.20
Wayleaves	5/11/19		10.35		
HMRC (VAT)	5/11/19		113.62		
Total					£123.97
Clerks Sal + postage	30/9/19	100684		£158.23	
Clerks Sal + ¼ expenses	25/10/19	100685		£201.83	
Chairman's Allowance	7/11/19	100686		£50.00	n/p
Total					£410.06
Closing Balance per Community Account					£7164.08
Closing Balance per Business Manager Account					£1252.20
Total Funds					£8416.28

Note: Cheques to be signed at meeting:

Farm & Land (grass cutting 26/9 – 31/10)	£170.40
Yorkshire Accnts Ripon (Payroll July – Sept inc)	£36.00
SLCC Training Book	£24.80
Clerks Sal + Stationary	£156.78

Total Funds in the Community account after cheques signing:
£7164.08 – £387.98 = £6776.10

Signed..... Date.....