

ROECLIFFE AND WESTWICK PARISH COUNCIL

Minutes of Roecliffe and Westwick Parish Council Meeting held on Monday 26th September 2022 in Roecliffe School Hall at 7.00pm

Attendees: Cllr C Pillar (Chair), Cllr S Fieldhouse, Cllr D Bishop, Cllr T Collin, Cllr J Reeve, Cllr S Varley, County Councillor N Brown, Parish Clerk and 1 member of the public.

1. Apologies for absence

None.

2. Declaration of Interest in items on the Agenda

Cllr Pillar and Cllr Bishop declared an interest in Item 7 as they live near the site.

3. Minutes of meeting held on 17th May 2022 were a true and correct record.

The minutes were approved and signed by the Chairman.

4. To receive The County Councillor Reports.

Cllr N Brown attended the meeting and gave the following updates:

Good to meet new Parish Councillors. Due to an increased workload, Cllr Brown will not be able to attend all Parish Council meetings but is planning monthly meetings for 8 parishes together at a single meeting.

Not much to report re North Yorkshire Council (NYC). Things are moving slowly towards the unitary authority in April

When the new authority commences, it will have one telephone number and email address for all services. He voiced his concern that over 20% of NY residents have no internet access

Most council employees will continue in their jobs. He voiced his concerns over the number of council employees still working from home. Communication in new authority will be important from day 1.

He believes Parish Councils have a very important role as they deal with matters first. He requested we continue to send our Agendas and Minutes.

Supports a single council tax amount across North Yorkshire as all rural councils across his area continue to subsidise Harrogate where the residents do not pay a precept.

5. To receive an update on Finance:

5.1 To approve the Income and Expenditure for the period 15/04/2022 – 14/09/22 and Bank Reconciliation.

It was **agreed** to move the remaining grant from the Jubilee Flag to the Village Fund. This amounted to £300.55. This was then **approved**. It is attached as Appendix A.

5.2 To approve the year to date income and expenditure.

This was **approved**.

5.3 To consider and approve the new Financial Regulations.

These were **approved** and **adopted**.

5.3 To approve the following accounts for payment:

YLCA Councillor Training Course x 2	£66.80
YLCA Chair Training Course	£66.80
Clerk's Salary (Sept)	£179.56
Wetherby Computers Virus and Firewall S/W	£55.30
Farm & Land (Grass Cutting etc)	£351.00

The above accounts were **approved** for payment

6. To receive information on the following Highways issues and decide further action where necessary:

6.1 The installation of VAS in Roecliffe.

The VAS is working correctly and seems to be slowing the majority of vehicles.

6.2 30mph signs moved to far side of Sheaflands Lane.

No update since last meeting.

6.3 To consider the addition of a 20mph zone in the Village

Cllr Fieldhouse informed the meeting that 122 parishes in North Yorkshire have adopted the 20s plenty speed initiative and will have the information to include Roecliffe at the next meeting. It was also agreed to invite the local PCSO to the next Parish Council meeting.

Action: Cllr Fieldhouse to liaise with 20's plenty and invite PCSO to next meeting

6.4 Speeding on Bar Lane

6.4.1 To receive an update on the replacement of repeater 30mph signs on Bar Lane and the cleansing of existing signs.

There are no repeater 30mph signs on Bar Lane between Reed Boardall and Payne's Dairies. There is also a missing 30mph sign outside Alexanders. There is also a missing 30mph repeater sign between the church and the school.

Action: Clerk to report missing signs to highways on their website.

Update: This was **actioned** on 27th September 2022

6.4.2 To consider Community Speed Check Training and Implementation.

The PCSO will be able to give advice on training and the use speed check equipment in the village at the next meeting.

6.5 To receive an update on widening the layby outside the Church.

No update.

7. To review and decide the following Planning Application:

7.1 22/03192/FULMAJ Land At Brickyard Road Roecliffe York YO51 9NS
Change of use of heavy engineering plant storage facility (Use Class B8) to form heavy goods vehicle depot (Use Class Sui Generis) to include formation of hardstanding, installation of fencing, gates, underground water storage tank and landscaping.

After discussion, the following issues were raised about the above planning application:

- There are several existing businesses on Brickyard Road who currently park on the roadside. This prevents traffic being able to pass and will increase congestion.
- The surface of the road is very rutted even with recent patchwork.
- The reports including noise measurements and traffic movements are taken at sites favourable to lower readings.
- The increase in HGV vehicles on Bar Lane and Brickyard Road and the associated noise and vibration will have a negative impact for local businesses and houses.
- There are no provisions for public amenities.
- When Reed Boardall used the site in 2020 as extra storage for 55 trailers with generators, there were many complaints of noise and vibration from residents. This application would have over twice that amount of vehicles.
- There are a lot of unanswered questions.
- It was **agreed** to call an extraordinary meeting and to discuss the application more fully and to inform all interested parties.

Action: Councillors to inform clerk of their availability for extraordinary meeting.

8. To consider implementing further safety measures at the Village Pond.

Cllr Pillar addressed the meeting. After speaking to Ferensby Parish Council, Cllr Pillar will ask the company who did their work around the pond to visit the Roecliffe pond to quote for the addition of a safety fence. Boroughbridge Lions who generously donated funding for the area visited the site and was pleased with the work done. The Lions have indicated that there is more funding available to future projects and also asked if a plaque could be installed. The Village School has added bug houses to the area.

Action: Cllr Pillar to obtain quotes.

9. To develop a policy for protecting and conserving the Village Green with respect to the s.12 of the Inclosure Act 1857 and s.29 of the Commons Act 1876.

After a resident has made permanent changes to village green land outside their house by making the surface of their driveway permanent, it has become necessary for the council to develop a policy to protect the Village Green. Further information is required before this can proceed.

Action: Clerk to contact NYC and YLCA for further information.

10. To receive an update on Tree Maintenance and Grass Cutting.

Cllr Varley updated the meeting. He has obtained 4 quotes for the tree survey. It was **agreed** to accept the quote from Longleaf Tree and Woodland Consultancy.

Action: Cllr Varley to arrange tree survey with Longleaf
Update: The tree inspection is arranged for 12th October.

11. To confirm date and time of the next Parish Council Meeting.

The next Parish Council Meeting will take place on Monday 21st November 2022 at 7pm in Roecliffe School Hall.

The meeting closed at 9 pm.

Appendix A

Income & Expenditure & Bank Reconciliation for Period 15/04/22 – 14/09/22

	Date Banked	Number	Income	Expenditure	Total
Opening Balance per Community Account				Total Parish Village Fund	£15271.65 £11167.63 £4104.02
Opening Balance per Business Manager Account					£1254.24
BB Lions	20/04/2022		300.00		300.00
Precept (1 st Instalment)	29/04/2022		3618.00		3618.00
Flag install refund	08/06/2022		459.60		459.60
HBC Jubilee Grant	09/08/2022		883.00		883.00
Interest	03/06/2022		0.16		0.16
Interest	02/09/2022		0.31		0.31
				Total	£5261.07
JC Trees	09/05/2022	100761		744.00	744.00
YLCA subs	18/05/2022	100762		129.00	129.00
NYCC post install	03/05/2022	100763		600.00	600.00
Chairman's Allowance	27/04/2022	100764		60.00	60.00
Bank charges	05/05/2022	DD		10.00	10.00
Clerk's sal (a)+ ¼ exp	06/05/2022	100765		229.76	229.76
SLCC subs	20/06/2022	100766		70.00	70.00
BHIB Insurance	17/05/2022	100767		406.74	406.74
HMRC	17/05/2022	100768		1.80	1.80
Harrison Flagpoles	24/05/2022	100769		964.80	964.80
Bank charges	04/06/2022	DD		12.00	12.00
Clerk's sal (m)+stamps+ot	08/06/2022	100770		277.46	277.46
Farm & Land (Grass Cutt.)	10/06/2022	100771		342.00	342.00
HMRC	13/06/2022	100772		24.00	24.00
Hog Roast Caterers	13/06/2022	100773		1170.00	*1170.00
The Sign Maker	14/06/2022	100774		77.25	77.25
Bank Charges	05/07/2022	DD		18.00	18.00
Clerk's sal (june)	07/07/2022	100775		177.56	177.56
HMRC	13/07/2022	100776		2.00	2.00
Yorks Accts (payroll)	19/07/2022	100777		36.00	36.00
Jubilee exps (H.Lawson)	15/07/2022	100778		302.44	*302.44
TWM (VAR)	26/07/2022	100779		4535.45	4535.45
Farm & Land (Grass Cutt.)	04/08/2022	100780		300.00	300.00
Clerk's sal (July)	02/08/2022	100781		177.56	177.56
Bank charges	04/08/2022	DD		12.00	12.00
HMRC	09/08/2022	100782		2.00	2.00
YLCA training course	11/08/2022	100783		25.00	25.00
Bank Charges	04/09/2022	DD		15.00	15.00
JC Trees	06/09/2022	100784		342.00	342.00
Clerk sal(a)+1/4exp+stamps	02/09/2022	100785		268.16	268.16
				Total	£11331.98

Closing Balance per Community Account				Total Parish Village Fund	£9200.27 £6268.14 £2932.13
Closing Balance per Business Manager Account					£1254.71
Total Funds				Parish Village Fund	£7522.85 £2932.13

*To be deducted from the Village Fund