

ROECLIFFE AND WESTWICK PARISH COUNCIL

Minutes of Roecliffe and Westwick Parish Council Meeting held on Monday 24th January 2022 in Roecliffe School Hall at 7.00pm

Attendees: Cllr J Bolland (Chair), Cllr J Newberry, Cllr N Baird, Cllr J Reeve, Cllr J Tulip, Cllr S Varley, Parish Clerk and 4 members of the public.

1. Apologies for absence

District Cllr N Brown

2. Declaration of Interest in items on the Agenda

None received.

3. Minutes of meeting held on 22nd November 2021 were a true and correct record.

The minutes were approved and signed by the Chairman.

4. To receive The District and County Councillor's Reports.

District Councillor Nick Brown did not attend but sent the following update via the Chairman.

- HBC continues working from home. Much communication takes place via voicemail
- The main focus seems to be connected to the reorganisation of Local Government in North Yorkshire in April 2023.
- Planning is still well behind the curve.

5. To receive an update on Finance:

5.1 To approve the Income and Expenditure for the period 15/11/2021 – 14/01/22 and Bank Reconciliation.

This was **approved** and is attached as Appendix A. It was noted that the increase in balance is due to holding funds for the forthcoming VAS

5.2 To approve the following accounts for payment:

- 5.2.1 Clerk's Salary (January) and quarterly expenses.
- 5.2.2 CPRE Annual Subscription £36.00

The above accounts were approved and cheques issued.

6. To receive information on the following ongoing issues and decide further action where necessary:

6.1 The installation of VAS in Roecliffe.

Councillor Bolland and the Clerk updated the meeting. The contract with NYCC is signed. The majority of the funding has been received. Thanks to Cllr R Windass and Reed Boardall. NYCC have notified the clerk that the post will be installed late February 2022 and TVM will install the VAS shortly after.

6.2 Highways issues in Roecliffe still unresolved.

The Clerk updated the meeting to say that she has continued to try and contact Area 6 Highways via email and telephone for an update but has not been successful. She has also spoken to Customer Services at NYCC. They suggest ensuring that all highways issues are logged on the portal on the NYCC website:

<https://www.northyorks.gov.uk/road-maintenance>

Update: Since the meeting, a resident of Roecliffe has kindly scraped back the overgrowth and strimmed on the footpath along Bar Lane.

Action: Clerk to continue to chase Area 6 Highways.

6.3 HGV lorries parking on roads off Bar Lane overnight.

The Clerk updated the meeting to say that she has contacted the DVSA over HGV ignoring the weight restrictions and parking up overnight on Becklands Close and Brickyard Road. The clerk has been given a telephone number and email address with details on how to report offenders which she will circulate to councillors.

Action: Clerk to circulate details to councillors

7. Matters requested by Councillors

7.1 To consider the provision of a footpath from The Crown Inn to Roecliffe Common (Cllr Newberry)

Cllr Newberry addressed the meeting. There is no footpath from the corner of the Crown to the wood chip path on Roecliffe Common. This leaves walkers with no option other than to walk on a busy road which will worsen when the Manor Farm Development is built. It was **agreed** to approach Highways to discuss possible options on this stretch of road to protect walkers.

Action: Clerk to contact Area 6 Highways

7.2 To consider repositioning the 30mph signs to the far side of Sheaflands Lane. (Cllr Newberry)

In order to install VAS at the Bishop Monkton end of the village, it will be necessary to move the 30mph signs to the far side of Sheaflands Lane. It was **agreed** to approach Highways to start this process.

Action: Clerk to contact Area 6 Highways

7.3 To consider marking the Queen's Platinum Jubilee with a lunch on June 5th 2022 (Cllr Bolland)

Cllr Bolland informed the meeting of the intention of marking the Queen's Platinum Jubilee with a lunch on the Village Green. A working party is being put together to organise this event. It is proposed to use monies from the Village Fund which is currently under the control of the parish council to fund this event.

7.4 To consider marking the Queen's Platinum Jubilee with the planting of trees on Bar Lane under the Green Canopy Initiative. (Cllr Baird)

Cllr Baird addressed the meeting. He suggests it might be beneficial to the village to look at planting trees at the entrance to the village on Bar Lane to improve the entry and further down Bar Lane to screen the more industrial parts of the village. It could possibly help with noise reduction too. Cllr Baird would like to get all stakeholders involved including businesses, individuals, school etc. It was **agreed** that Cllr Baird would further investigate.

Action: Cllr Baird to further investigate

7.5 To consider replacing the Perspex on the Parish noticeboard with glass.
(Cllr Bolland)

This has been undertaken and completed by Cllr Newberry prior to the meeting.

8. To receive an update on the Neighbourhood Plan.

Cllr Bolland updated the meeting. The neighbourhood plan has been approved and is now on the website. The referendum will be tied in with local council elections. Hard copies will be printed for residents without internet access.

https://www.roecliffewestwickvillage.co.uk/page_4266025.html

9. To receive an update on Tree Maintenance and Grass Cutting.

Cllr Varley updated the meeting. He has reported the low branches on the road exiting the village towards Bishop Monkton but has not yet had a response from Highways. He will try again this week. A member of the public alerted the council to the Copper Beech Tree on the Village Green collecting water in a 10 inch hole where the branches meet which most likely is detrimental to the tree. There are also fungi growing around the tree base. It was agreed to contact Alan Gilleard at HBC to inspect the tree.

Action: Cllr Varley to contact Alan Gilleard at HBC

10. To confirm date and time of next meeting.

This was confirmed as Monday 21st March 2022 at 7pm Roecliffe C of E School.

The date for the Annual Parish Meeting was set at Monday 4th April 2022 at 7pm in the School Hall.

Appendix A

Income & Expenditure & Bank Reconciliation for Period 15/11/21 – 14/01/22

	Date Banked	Number	Income	Expenditure	Total
Opening Balance per Community Account				Total Parish Village Fund	£12662.76 £8558.74 £4104.02
Opening Balance per Business Manager Account					£1254.18
HMRC VAT refund	15/11/21		306.09		
Interest	03/12/21		0.03		
Reed Boardall (VAS)	05/01/22		500.00		
NYCC	07/01/22		3000.00		
	1				
				Total	£3806.12
Farm & Land	29/11/21	100752		288.00	
Clerk's sal (Nov)	29/11/21	100753		169.65	
Yorks Accts (Payroll)	29/11/21	100754		36.00	
Clerk's sal (Dec)	04/01/22	100755		169.65	
Create (website hosting)	04/01/22	100755		69.84	
HBC (Wasp nest removal)	04/01/22	100755		72.00	
HSBC Bank Charges	04/01/22			11.00	
				Total	£816.14
Closing Balance per Community Account				Total Parish Village Fund	£15652.71 £11548.69 £4104.02
Closing Balance per Business Manager Account					£1254.21
Total Funds				Parish Village Fund	£12802.90 £4104.02