

## Neighbourhood Plan Committee

### Minutes

6th August 2016

**Present:** S Green (Chair SG), D Siswick (DS), J Newberry (JN), J Mitchell (JM), R Booth (RB), J Reeve (JR), S Varley (SV), John Davison (JD), Jim Bolland (JB), K Pettitt (Minutes KP)

**Apologies:** A Baldwin (AB), Paul Say (PS)

PS had provided all with an update before the meeting due to his absence.

DS summarised the main points of his and PS's meeting with Kerry Dalton at Roecliffe School. The main issues were seen as parking and traffic related. There was no real progress on a solution apart from making Kerry aware of the village concerns.

Regarding the use of the school outside school time, Kerry stressed that local groups would be welcome to use the facilities and the possibility of adult education classes was discussed. There is a room upstairs which has computing equipment in and which could be utilised for presentations and classes.

SG asked whether the kitchen could also be used by external groups.

Kerry also made the point that the use of the village green by children after school hours was outside of her responsibilities, except for an after school club on Thursdays.

SG suggested that we hold the next meeting at the school. KP pointed out that there was a booking process and also a cost would be likely to be incurred.

JB reported that he and SG had held a meeting with Mrs Gillham with a view to seeing whether they would be prepared to sell / release land to the village which could be used for car parking. He was awaiting a response and would report back to the group. DS and PS were also waiting to arrange a meeting with The Crown regarding parking issues.

DS and PS had arranged a meeting with Don McKenzie of NYCC on 8/9/16 to discuss traffic and parking issues within the village.

SG had spoken to Glen Ogden regarding his potential plans: Glen was intending to speak with Janet Entwistle regarding potential planning. He had also spoken to Ann Potts at Ivy Farm who had no intention of disposing of any land. He also understood that Mr Winn had no plans although he had not had a formal meeting with him. Apparently he only has one plot of land between his house and Pat Pratt.

Regarding having a central village meeting place, the Church and the Coach House had been suggested. DS and PS would pick up the subject of the Coach House when they meet with The Crown

**Action: JB**

JB also referred to an article in the Daily Telegraph referencing the CCT recommending that Churches be utilised more by the community: the issue was the lack of facilities at Roecliffe Church. JB would look to pursue with SG and would arrange a meeting with the CCT

**Action: JB/SG**

It was agreed by all that we do not have enough to start to produce a draft plan yet. The use of a consultant may be useful once a draft is pulled together and we understand what is missing, especially as the plan would need to be “evidence based”. It was suggested that we need to look at similar plans that had been already produced. In addition, we needed to understand what exactly we were trying to achieve. It was suggested that we look at “Village Design Statements” that had already been submitted. Natural England website would be a good source of information ([www.naturalengland.org.uk](http://www.naturalengland.org.uk)). In addition, we could talk to contacts from Knaresborough and Ripon to gain guidance. These could be provided by Janet Entwistle.

RB suggested we need a timetable for evidence of parking for the next meeting, highlighting school times, Sundays and Pub times as critical times.

JN had circulated a draft project timetable with key milestones.

It was agreed that we should use the website to communicate with the village more efficiently ([roecliffe.org.uk](http://roecliffe.org.uk)). RB agreed to act as webmaster and highlight items from the agreed minutes to attract further interest.

**Action: RB**

Each organisation should nominate a contact to report activities etc to the website.

**Action: All**

It was agreed to invite the 21 volunteers who had expressed an interest in helping to the next meeting on October 8<sup>th</sup> at the village school at 10:00. It was agreed that an A4 flyer would be produced. The next meeting would target what skills we are missing and whether the 21 volunteers could help to fill these gaps.

**Action: JB**

KP stated that due to other commitments he did not feel that he could take on the responsibilities of funding applications, but he would be happy to take the minutes and send out the agendas as required.

**Action: KP**

It was agreed that funding could fall under the Project Management team (JD, JN and SG) with others to support as needed.

**Action: SG/JD**

The next meeting would be at 10:00 on October 8<sup>th</sup> at Roecliffe School